

NARRATIVE REPORT

Please include the following information (up to two pages in length):

1. Briefly state the purpose of the grant

2. Outcomes

- What were the expected outcomes of the project – who or what was expected to change as a result of the grant?
- To what extent were these expected outcomes realized?
- What unexpected outcomes resulted from the project, including, for example, the impact on other programs your agency operates or on the agency as a whole?

3. Activities

- What were the intended activities to bring about the stated outcomes?
- To what extent were the intended activities accomplished?

4. Strengths and Limitations

- What were the strengths and limitations of the project?
- How did the staff address these limitations?

5. Project Concerns

- What concerns or problems arose during the project?
- What did the staff do to these concerns?
- What changes were made in the project plan?

6. Budget Revision

- Describe any changes in the original budget that may have occurred as a result of changing circumstances.

7. Future Funding

- Indicate if this project is continuing and, if so, how will it be funded in the future.

ADDITIONAL MATERIALS

Copies of any significant materials: brochures, published articles, etc. developed as part of this project. Also, photos from the program funded are always welcome for publicity purposes.